



For further
information contact



Why contact us?

- Feel valued
- Be part of a team
- Build confidence
- Improve skills through training

Worried about benefits?

Our experienced staff at Key Steps can advise you on any issues you may have about benefits.

Key Steps
Supported Employment Service
Brickhurst Business Park
Johnston
Pembrokeshire
SA62 3BP

Phone: 01437 891816
E-mail: mary@frameltd.co.uk

www.pembrokeshire-frame.org.uk/keysteps.html

Specialised Supported Employment Service



INVESTOR IN PEOPLE





Who are we?

Key Steps provides support to people with or recovering from mental ill health or with a learning disability who may be interested in work related activity.

This support will enable you to make informed choices about your future and help you to fulfill your potential in voluntary or paid employment.

We aim to support people into voluntary work, training, work tasters and paid employment.

You can visit us at our office in Johnston or we can arrange to visit you anywhere in Pembrokeshire.

- Would you like to find out about voluntary work?
- Would you like to find out more about training?
- Would you like to find out more about part/full time paid work?



Paid and unpaid employment and training opportunities.

Advice and guidance on benefits and how you could be better off in work.

A trained Job Coach who can support you in work tasters on a one to one basis.

We can offer:

- A personal development plan tailored to your needs.
- Advice and guidance.
- Set up work tasters for you.
- Prepare you for work, provide necessary training and support whilst in employment.
- Raise employers awareness of supported employment
- Identify potential part time or full time voluntary and paid employment opportunities.
- Speak to employers on your behalf.
- Help with your job search
Including:
 - writing a C.V.
 - filling in application forms
 - interview techniques.