

VACANCY

Part time: 15 hours

Re-upholstery Support Worker

£10,000 (£25,000 FTE)

12 month Fixed Term Funded Contract*

Pembrokeshire FRAME are looking to recruit a Re-upholstery Support Worker to deliver part of their exciting new 12-month Green Shed Re-users Project funded by The Landfill Disposals Tax Communities Scheme administered by WCVA. The role will involve developing and delivering a new furniture re-upholstery social enterprise and to provide support and guidance to FRAME participants, volunteers and members of the local community through a series of workshops and supported learning sessions.

We are seeking a multi skilled, talented, enthusiastic, and motivated individual to join our Team. If you have proven experience in re-upholstery are passionate about the environment, supporting vulnerable individuals, delivering positive outcomes, and making a better place for people to live then we would love to hear from you.

Responsibilities include:

- Developing and promoting FRAME's new re-upholstery furniture project and setting up the new workshop in The Green Shed;
- Researching current re-upholstery trends and future upholstery opportunities;
- Prepare and re-upholster furniture ready for selling in FRAME's showrooms or online;
- Supervising, guiding and supporting vulnerable participants and volunteers in the workshop;
- Monitoring and evaluating projects and supporting the Development Manager with the preparation of statistics and reports;
- Working with the Re-Use Projects Manager to actively recruit participants and volunteers for the new re-upholstery social enterprise;
- Promote sale items, training opportunities and project progress using social media.

Pembrokeshire FRAME

Pembrokeshire FRAME is a supported employment and training charity that transforms hundreds of lives in Pembrokeshire each year, by providing access to learning, supported and meaningful occupation, social enterprise, voluntary and employment opportunities, help and support to enable individuals to reach their potential. Our model at FRAME involves us using our commercial operations in reuse and reducing waste to support and sustain our charity programmes for the individuals who we support, this means that we are able to deliver significant social value whilst also supporting the environment and fighting climate change. Participants at FRAME are involved in the entire operation

from the collection of preloved furniture and household goods, through to the sorting, selection and in some cases upcycling of items for sale, through to marketing, selling and delivering of goods.

Experience/skills required

You'll be involved in guiding and supporting a small team of volunteers and vulnerable participants and recruiting and managing volunteers which will require experience in working with, supporting and managing people. It will really help if you have a genuine interest and/or experience in re-use, climate change and protecting the environment. You will need excellent communication skills and the ability to develop strong relationships with internal and external partners. You should have some experience in teaching people with disabilities and be passionate about transforming furniture and giving people the opportunity to turn around their lives. If you can offer this and have proven experience in upholstery, we welcome hearing from you.

Contact and additional information

Your base location will be at Pembrokeshire FRAME, Merlin's Bridge with some travel between sites.

The role may require evening and weekend work.

If you have any questions about the role, please contact sian@frameltd.co.uk in the first instance.

To apply please visit our website <https://www.pembrokeshire-frame.org.uk/> and download, complete and return the application form.

Vacancy Deadline: 5pm, Tuesday 1st September 2020

***Please note: There is potential for this contract to be extended into a full time and permanent position subject to funding.**